

Application for Pro Bono Referral for Not-for-Profit Organisations



HOW TO APPLY

MAIL: Law Access
PO Box Z5345, Perth WA 6831

EMAIL: lawaccess@lawaccess.org.au

ENQUIRIES: (08) 6488 8725

FAX: (08) 9324 8699

Please Note: We prefer to receive applications by post or email. We recognise that this is not always possible for everyone and we will accept hand-delivered applications through the Law Society's reception at Level 4, 160 St George's Terrace, Perth WA 6000

ORGANISATION DETAILS

Name of Organisation: _____

Business Address: _____

Suburb: _____

Postcode: _____

Email Address: _____

Phone: _____

Mobile: _____

Work: _____

Are you a registered not-for-profit organisation or charity? _____

Yes

No

Nominated Contact Person: _____

DETAILS OF MATTER

Please indicate the **type of legal assistance your organisation requires** from those listed below (please tick):

<input type="checkbox"/>	Taxation Issues	<input type="checkbox"/>	Advice and/or representation in a dispute
<input type="checkbox"/>	Drafting Constitutions – Associations & Clubs	<input type="checkbox"/>	Other

How did you find out about Law Access? _____

Has a solicitor previously assisted you with this matter? _____

Yes

No

If so, please provide their details: _____

Why are they no longer assisting you? _____

If the type of legal assistance you require is for the resolution of a dispute with another party, please provide the following details: _____

DETAILS OF OTHER PARTY

Name of the other party: _____

Name of other party's solicitor (if any): _____

COURT PROCEEDINGS

Are there any current court proceedings in relation to your matter? _____

Yes

No

If there are current court proceedings, please supply copies of the latest Court/Tribunal orders or directions which indicate the nature and date of the next hearing date and type.

Next court or tribunal date: _____

Court or tribunal name: _____

Type of proceeding (e.g. Hearing/Directions/Trial): _____

YOUR ORGANISATION'S FINANCIAL DETAILS

Is your organisation incorporated? _____

Yes

No

If yes, is your organisation set up for a not-for-profit purpose? _____

Yes

No

If yes, please supply copies of your organisation's constitution and certificate of incorporation.

What is the primary source of your funding? _____

Is there a written funding agreement? _____

Yes

No

If yes, please supply copies of supporting documentation.

If not, what is the amount of your annual funding? _____

Please provide a copy of your last annual report, rules and the names of the members of your management committee.

Are you able to contribute to any legal costs if necessary? If so, how much are you able to contribute? _____

Yes

No

